

UMRAN'S STYLE OF REFERENCING

1. General (Style Guide and bibliography).

- a. For citations' sample, see the APA Manual referencing or refer to the previous UMRAN publication. Reference can also be made here: <https://owl.english.purdue.edu/owl/resource/560/01/>
- b. Citations are alphabetized by the first author's first name.
- c. Citations that refer to references on the web must have hyperlinks in the References section.
- d. Quoted text requires a page number in the citation. She believed in “establishing and maintaining a strict social order” (Carter, 1992, p. 116)
- e. **When citing other content in the text, never write “the Figure below”, “the Table above”, or “the Example on page 12” since the position cannot be determined in advance. Rather, refer to figures or tables by their numbers.**

i) Book with Single Author:

Gore, A. (2006). *An inconvenient truth: The planetary emergency of global warming and what we can do about it*. Emmaus, PA: Rodale.

In-text reference: (Gore, 2006)

ii) Book with Two Authors:

Michaels, P. J., & Balling, R. C., Jr. (2000). *The satanic gases: Clearing the air about global warming*. Washington, DC: Cato Institute.

In-text reference: (Michaels & Balling, 2000)

iii) Book with Editor as Author:

Galley, K. E. (Ed.). (2004). *Global climate change and wildlife in North America*. Bethesda, MD: Wildlife Society.

In-text reference: (Galley, 2004)

iv) Thesis

Alomar, Mohammed Abdulrahman. (2000). *History, Theory and Belief: A Conceptual Study of the Traditional Mosque in Islamic Architecture*. Ph.D., The Pennsylvania State University.

In-text reference: (Alomar, 2000)

v) Brochure or Pamphlet:

New York State Department of Health. (2002). *After a sexual assault*. [Brochure]. Albany, NY: Author.

In-text reference: (New York, 2002)

vi) An Anonymous Book:

Environmental resource handbook. (2001). Millerton, NY: Grey House.

In-text reference: (Environmental Resource Handbook, 2001)

vii) Articles in Reference Books (unsigned and signed):

Greenhouse effect. (2005). *American heritage science dictionary*. Boston, MA: Houghton Mifflin.

Schneider, S. H. (2000). "Greenhouse effect". *World book encyclopaedia* (Millennium ed. Vol. 8, pp. 382-383). Chicago, IL: World Book.

In-text references: (Greenhouse effect, 2005) & (Schneider, 2000)

viii) Magazine Articles:

Allen, L. (2004, August). *Will Tuvalu disappear beneath the sea? Global warming threatens to swamp a small island nation*. *Smithsonian*, 35(5), 44-52.

Begley, S., & Murr, A. (2007, July 2). *Which of these is not causing global warming? A. Sport utility vehicles; B. Rice fields; C. Increased solar output*. *Newsweek*, 150(2), 48-50.

In-text references: (Allen, 2004) (Begley, 2007)

ix) Newspaper Articles (unsigned and signed):

College officials agree to cut greenhouse gases. (2007, June 13). *Albany Times Union*, p. A4.

Landler, M. (2007, June 2). Bush's Greenhouse Gas Plan Throws Europe off Guard. *New York Times*, p. A7.

In-text references: ("College Officials", 2007), (Landler, 2007)

For Electronic Article

Brody, J. E. (2007, December 11). Mental reserves keep brain agile. *The New York Times*. Retrieved from <http://www.nytimes.com>

Kohilah Sekaran (2015, Mei 26). Jakim tarik balik sijil halal Secret Recipe, *Astro Awani*. Retrieved from <http://www.astroawani.com/berita-malaysia/jakim-tarik-balik-sijil-halal-secret-recipe-60803?cp>

For article without author:

Tidak perlu was-was hidangan makanan restoran ada sijil halal. (2014, November 5). *Berita Harian*. Available at: <<http://www.bharian.com.my/node/15828>>.

Give the URL of the home page when the online version of the article is available by search to avoid nonworking URLs.

x) Journal Article with Continuous Paging:

Miller-Rushing, A. J., Primack, R. B., Primack, D., & Mukunda, S. (2006). "Photographs and herbarium specimens as tools to document phonological changes in response to global warming." *American Journal of Botany*, 93, 1667-1674.

In-text reference: (Miller-Rushing, Primack, Primack, & Mukunda, 2006)

xi) Journal Article:

Bogdonoff, S., & Rubin, J. (2007). "The regional greenhouse gas initiative: Taking action in Maine." *Environment*, 49(2), pp. 9-16.

In-text reference: (Bogdonoff & Rubin, 2007)

xii) Journal Article from a Library Subscription Service Database with a DOI (digital object identifier):

Mora, C., & Maya, M. F. (2006). "Effect of the rate of temperature increase of the dynamic method on the heat tolerance of fishes." *Journal of Thermal Biology*, 31, 337-341. doi: 10.1016/j.jtherbio.2006.01.055

In-text reference: (Mora & Maya, 2006)

xiii) Website

a. Website material with author

More, Max. (1995). *Denationalisation of Money: Friedrich Hayek's Seminal Work on Competing Private Currencies*. Available at: <URL: <http://www.maxmore.com/hayek.htm>> Access Date: 5th June 2001.

In-text reference: (More, 1995)

b. Website material without author

Very occasionally the names of the author/s, the year of publication and other referencing details may not be evident from the material read. If no author is named in the book etc., the title of the book etc. should be moved into the author position of the reference; if no year or date of publication is cited, (n.d.) should be recorded; and if other referencing details are missing, (not known) should be recorded in the bibliographic reference.

Islamic Funding Structures and Financing Vehicles. (1995). Available at: <URL:<http://www.usc.edu/dept/MSA/economics/nbank2.html>> Access Date: 5th June 2001.

In-text reference: (*Islamic Funding Structures and Financing Vehicles*, 1995)

United States Environmental Protection Agency. (2007). *Climate Change*. Retrieved from the Environmental Protection Agency website: <http://www.epa.gov/climatechange>> Access date: 6 May 2016

In-text reference: (United States Environmental, 2007)